

POSITION DESCRIPTION
CONTEMPORARY MUSIC LEADER

Session approved 12/13/2016,
8/22/2018 Personnel Committee & Search Committee revisions accepted

Reports to: Head of Staff
Status: Part Time 5-15 hrs/wk
FLSA: Exempt

Purpose: To support the mission and vision of Collegiate Presbyterian Church (CPC) by providing, in collaboration with the pastors and Worship Committee, music leadership for contemporary worship services.

Essential Functions:

- Provide music leadership for all contemporary worship services ascribing all praise, honor, glory and power to the triune God.
- Recruit, develop, and schedule a band for contemporary worship services following policies in the CPC Personnel Manual.
- Coordinate music selections for contemporary worship services in collaboration with the pastors as they offer worship leadership for the services when they preach.
- Provide leadership for and coordinate music for band rehearsals
- Work with sound board and PowerPoint operators, as needed, for quality worship.

Other Responsibilities:

- Develop and maintain a play list for contemporary worship services.
- Provide other occasional musical support as agreed upon with Head of Staff

Minimum Qualifications:

Experience in leading and working with a team of musicians in a variety of musical genres.

Preferred Qualifications:

- Knowledge of and commitment to worship in the Reformed tradition.
- Knowledge of and commitment to progressive worship music*, traditional hymns, and secular songs that are appropriate for a worship setting
- Ability to read music.

Physical Requirements:

Ability to handle musical instruments and equipment. Reasonable accommodation will be made to enable individuals with disabilities to perform essential functions.

*Progressive worship music includes but is not limited to: inclusive language, language of praise and justice, progressive theology, and an emphasis on the communal nature of Christian life.

Core Competencies:

Integrity and Trust: Seen as trustworthy by others; practices direct, honest and transparent communication; admits mistakes; doesn't operate with hidden agendas; responds to situations with reliability.

Interpersonal Skills: Establishes good working relationships with all others who are relevant to the completion of work; works well with people at all levels of the congregation; builds appropriate rapport; considers the impact of his/her actions on others; uses diplomacy and tact; is approachable; avoids communication triangles.

Hiring and Staffing: Identifies new talent; attracts and hires the best people; does not discriminate in hiring practices; **follows the policies of CPC.**

Mission Ownership: Demonstrates understanding and full support of the mission, vision, values and beliefs of the congregation; can demonstrate those values to others; consistently behaves in a manner congruent with the mission, vision, values and beliefs.

Music Leadership: Shows proficiency as vocalist and with keyboard or guitar; is highly motivated and takes initiative to maintain a high quality worship experience; demonstrates skills and enthusiasm in leading and working with a team of musicians in a variety of musical genres; familiar with Reformed worship and the appropriate integration of contemporary music, traditional hymns and secular songs.

Spiritual Maturity: Shows strong personal depth and spiritual grounding; demonstrated integrity by walking the talk, and being responding with constancy of purpose; is seen by others as trustworthy and authentic; nurtures a rich spiritual life; seeks the wisdom and guidance of appropriate mentors; is able to articulate a clear and consistent Reformed theology.